

# **LAW OFFICE OF DANIEL S. WASSMER**

## **GENERAL COST AND PROFESSIONAL SERVICE FEE SCHEDULE**

THIS SCHEDULE IS PROVIDED TO ADVISE YOU OF GENERALLY ANTICIPATED COSTS AND EXPENSES, AS WELL AS ACTUAL FEES THAT MAY BE ASSESSED IN PROVIDING COUNSEL ON YOUR MATTER. SINCE IT IS WRITTEN TO DESCRIBE A NUMBER OF TYPES OF REPRESENTATION YOU SHOULD BE AWARE THAT IN THE EVENT OF A CONFLICT WITH ANY TERM SET FORTH WITHIN THE ACTUAL ACCOMPANYING RETAINER AGREEMENT OR LETTER THE TERM SET FORTH THEREIN SHALL CONTROL.

### Attorney Fees:

Presently the fee for hourly representation is: \$345.00/hr (charged in 1/10<sup>th</sup> hour rounded increments).

Flat rate services are charged according to the quoted flat fee but encompass only the services quoted in the flat rate quotation. Services exceeding those outlined within the quote are charged at the rate set forth above.

Fee includes: both in and out of court time [litigated matters].

### Costs, Expenses and Disbursements:

In addition: Costs, Expenses and Disbursements are billed at either their actual rate or as follows:

Facsimile service sent: \$.75/pg locally or: \$.75/pg plus call long distance

Copying Costs: \$.15 per page for in office copying. Actual cost incurred for out of office copying.

Travel expenses are billed at the standard IRS rate established on the date of travel [\$.405 per mile as of 1/1/2005] measured from the office to the final destination (i.e.: a courthouse, meeting place, etc.). In the event special transportation is required (i.e.: Airline expenses) they will be billed at the actual cost.

For your benefit and for illustrative purposes expenses generally include the following types of services (which may or may not specifically apply in your matter):

- ◆ Accountants
- ◆ Experts Fees
- ◆ Title Searches
- ◆ Document Location Services
- ◆ Asset Locator Services, etc.

For your benefit costs/disbursements generally include the following types of items:

- ◆ Court Fees
- ◆ Filing Fees
- ◆ Certification Fees
- ◆ Process Service Fees, etc.

Finally, all funded retainer-billing matters are subject to prompt remittance requirements being:

Due thirty (30) days from the later of the billing date or date mailed.

In the event payment is not made within the time specified 1% will be added to the bill per month to cover the operational follow up costs associated with overdue amounts. Any modification of these Fees must be made in writing acknowledged by the undersigned. In addition Attorney's Fees may be adjusted annually upon notice by the firm for matters in which the length of representation exceeds 365 days, as well as for matters beyond the control of the firm, etc.. In the event of any fee adjustment the Firm will forward written notice of the adjustment at least 30 days prior unless the adjustment is for unforeseen purposes.

Non-funded retainer services are billed and due immediately at the completion of the matter (e.g.: Real Estate Closings, Simple Contract Transactions, Simple Will Preparation, etc.).

We wish to thank you for choosing the Law Firm of Daniel S. Wassmer for your legal needs.

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