

**PA DOMESTIC/US FOREIGN COMMERCIAL REGISTERED OFFICE PROVIDER
AGREEMENT AND FEE SCHEDULE**

The undersigned, a duly authorized officer/director/manager/member or partner acting on behalf of _____ (**insert entity name**) (hereinafter “principal”) hereby retains the services of Wassmer Agency Services, LLC of 171 S. Main Street, Doylestown, PA 18901 (hereinafter “agent”) solely to serve as its registered agent within the Commonwealth of Pennsylvania in order to comply with the Commonwealth of PA, jurisdictional requirements outlined within 15 Pa.C.S.§109.

In consideration for this service, principal agrees to pay to agent an agency fee of \$120 per year together with any associated costs referred to below. Principal acknowledges that this agency fee will be assessed annually for the services of agent and that agent’s services are limited to the receipt and forwarding of a total of five (5) legal papers/documents per year (hereinafter “item”). For each additional item received and forwarded beyond the initial five (5) items, principal will pay an additional fee of \$5 per item to agent upon demand.

Principal further authorizes agent to forward only documents that encompass bonafide initiatory or interlocutory legal documents. The agent will not be required to forward any “junk” mail, including but not limited to: loan or credit card applications, magazine subscriptions, solicitations, etc. Moreover, principal authorizes agent to dispose of any non-legal solicitations, which agent (in its sole discretion) deems non-legal in nature. Notwithstanding the foregoing, the principal may elect to have agent forward all items (as previously defined) as indicated below and automatically accepts the additional courier and handling charges attributed to that service (see below). It is understood that agent shall have the option of forwarding legal papers to principal via first class mail for no additional charge or alternately may have legal papers forwarded via an expedited express courier service for an additional charge equal to the charge incurred for this service together with a 10% handling charge.

Principal represents that it is not engaged in any illicit criminal activity or activities and is not utilizing this service for the purpose of circumventing or evading any Federal, State or Local law (including but not limited to: federal, state or local tax laws, firearm laws, laws governing the sale of control substances, transportation or disposal of hazardous materials, etc.), nor is the individual or entity listed or operating in any manner that would subject them to inclusion upon the US Department of Treasury -Office of Foreign Asset Control Blocked Nationals and Persons list or the US Department of State Terrorist Exclusion List.

Principal agrees to pay all charges applicable herein by credit card or check. If any of the payments tendered are returned as insufficient or denied charges, agent is authorized to charge an additional \$25 to principal. Agent shall not be held liable for any acts that occur as a result of courier or mail delivery errors, delays, work stoppages, acts of war or terror, or other situations that would render it impracticable to forward the documents. Principal agrees to indemnify agent for any costs attributed to the improper use of this service. In the event of a dispute over the terms of this agreement venue shall be vested solely within the Court of Common Pleas of the County of Bucks, PA. This agreement shall be interpreted in accordance with the Laws of the Commonwealth of Pennsylvania. In the event of any injury incurred by principal through the acts or omissions of the agent agent’s sole liability shall be limited to refunding the annual fee charged. This agreement shall not constitute an attorney-client relationship and as such is not covered by any privilege from disclosure.

_____ Entity Name _____ Date

_____ by: Signature/Title _____ Print Name

(Check appropriate box)

- Regular forwarding service is elected by principal
- Expedited service is elected by principal

Note: For expedited service the aforementioned entity authorizes the agent to process charges against credit card.

Account number: _____ Expiration _____ CIV Number: _____ Billing Zip: _____

Credit Card Type: MasterCard/Visa/American Express (**Please strike inapplicable card types**)

Authorized Cardholders Name: _____

Address for delivery: _____ Phone: _____ Facsimile: _____

Principal agrees to notify agent immediately of any change of address, contact information or business structure in writing. Changes are effective upon agent’s written acknowledgement.

_____ Accepted by: _____, for agent

Fees are subject to yearly assessment and may be adjusted upon 30 days notice at any point after a 365-day period. This agreement is not effective until all fees have been paid and it has been accepted by agent. Principal is required to notify the agent of all changes in address, entity status, termination, dissolution, as well as changes in billing and/or credit card information immediately upon the effective date of the change. All credit card charges are deemed authorized by principal. Contact information: Wassmer Agency Services, LLC 171South Main Street, Doylestown, PA 18901 Phone: 215-348-8610 Facsimile: 215-348-0193. Note for Corporate filings that our County location is: Bucks County. Only our entity name needs to be provided within the applicable address box. Do not include our address which is already on file with the PA Department of State. All filings should indicate our firm name upon the document. This service does not authorize the principal to utilize or otherwise hold out the aforementioned address as being the physical office address of the principal. Principal shall be responsible for any additional requirements imposed by law applying to the utilization of a CROP. Additional requirements can generally be located within the instructions of the applicable Corporation Bureau filing.